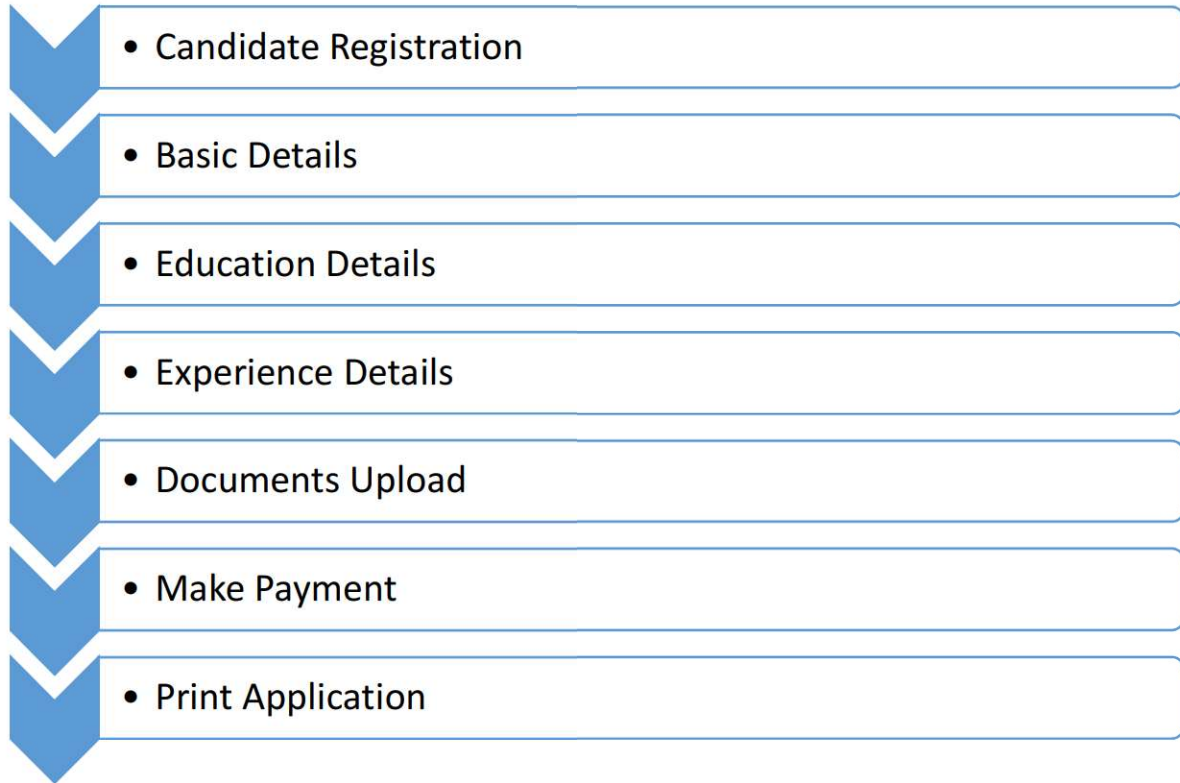




Online Application - User Manual

Online Application Flow





Online Application - User Manual

1. Candidate Registration – Login :

- Click on **Register Now** for New Registration
- Click on **Candidate Login**, If already registered

New Registration

Candidate Login

The following steps are required to fill up the On-line application form:

- Applying for registration, you need to have a valid Email Address.
- After entering the required information in On-line form, submit the form by clicking on SUBMIT button.
- Mail containing application number and login ID information shall be forwarded to your registered email id.
- Login to URL through credentials provided in your registered email id

Note: Please note down the application number carefully as you need to essentially mention it in all your future correspondence/queries related to your application form.

- Fill all the required fields in the registration form.
- Upload Passport size Photograph:- (ONLY JPG/PNG, Max 200 KB).
- After you click on **Preview & Submit** button, you will be redirected to **Preview Application page**.
- Once you click on **Submit Form** button after filling all required fields, your application form will get submitted.

Note: **IMPORTANT** The candidates should note that after submitting on-line application form, no changes are allowed in any field at later stage.

- Click On **Proceed to Payment** button to complete your payment (if applicable).
- If the payment of the fee is made through online (e-payment) and due to some difficulties the candidate is not sure whether the payment is processed or not, then please use login tab to enter in your login account and use **Check your previous transaction status** option to check whether your payment is successful or not.
- Download and Retain a copy of Online Application Form for future reference.

Register Now

- Go through the details and click on **Got it**

and Research Centre
Ahmedabad

પ્રાથમિક આરોગ્ય કેન્દ્ર
અમદાવાદ

Privacy Notice

We respect your privacy and shall only collect and use as much personal information from you as is required to administer your account and provide the products and services you have requested from us. If we should require additional information from you, we shall collect and use the same only after getting your explicit consent. Please find the list of personal data we collect and the purposes thereof.

Personal Data	Purpose
Gender	To capture the gender of candidate
Mother's Name	Mother's Name will be captured to verify the documents uploaded
Father's Name	Father's Name will be captured to verify the documents uploaded
Email Id	To send application related communication
Mobile No	To send application related communication
Date of Birth	To check the applicants eligibility for the application
Applicant Name	Candidate Name will be captured to verify the documents uploaded

Got It

- **Select Application for**

Application for *

SELECT POST APPLIED FOR

Personal Details

SELECT POST APPLIED FOR
POST BASIC DIPLOMA IN NURSE PRACTITIONER IN MIDWIFERY COURSE (YEAR 2024-25)



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➤ Enter Applicant Full Name & Select Gender

Applicant Full Name *	<input type="text" value="APPLICANT FULL NAME"/>	<small>[Note 1: Name as recorded in the Higher Secondary/HSC/12th Examination Certificate] [Note 2: Please do not use any prefix such as Shri/ Mr./ Ms./ Dr./ Mrs. Etc.]</small>
Gender *	<input type="radio"/> Female <input type="radio"/> Male	

Note: Please enter your full name as mentioned under 12th marksheet

➤ Select Category

Gender *	<input type="radio"/> Male <input type="radio"/> Female
Category *	<div><div>SELECT CATEGORY</div><div>SELECT CATEGORY</div><div>GENERAL</div><div>SC</div><div>ST</div><div>SEBC</div><div>EWS</div></div>
Are you a Person With Benchmark Disabilities ? *	
Are You an Ex-Serviceman ? *	
Date Of Birth *	

Note: Required to upload documentary evidence for all category, except General

➤ Select & declare if applied with Physically Disabled

Are you a Person With Benchmark Disabilities ? *	<input type="radio"/> Yes <input type="radio"/> No
--	--

Note: If yes, Required to upload documentary evidence/ proof of document

➤ Select Date of Birth

Date Of Birth *	<input type="text"/>
Candidates Age/As on 01/02/2023 *	<div><div>1948</div><div>2002</div></div>
Email Address *	<div><div>Su Mo Tu We Th Fr Sa</div><div>1 2 3 4 5</div><div>6 7 8 9 10 11 12</div><div>13 14</div></div> <div><small>[Enter Your E-mail Address which is current and active] [Please Note that All the communication from HCRS will be made on this e-mail address only.]</small></div>
Phone No *	<div><div>13 14</div></div> <div><small>[Enter Your Mobile Number without 91 or +91 As: 9999999999]</small></div>
<div>✔ Conf</div>	

Note: Required to upload documentary evidence/ proof of document

➤ Enter valid Mobile Number & Email Address for Authentication and all communication from Department



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Candidates Age/As on 01/02/2023 *		
Email Address *	ABC@GMAIL.COM	[Enter Your E-mail Address which is current and active] [Please Note that All the communication from KDRC will be made on this e-mail address only.]
Phone No *	9855454545	[Enter Your Mobile Number without 91 or +91 As: 999988888]
<input type="button" value="Continue"/>		

- After that Click on **Continue**
- Click on **OK** for further process of Registration
Please note that, the submitted details can't edit after submission

uat.examonline.in says

Please ensure that all the details that you have entered are correct. It will not be possible to make any corrections after submitting the Basic Registration Form

In online form all the fields marked with red asterisk () are*

- Enter **OTP** from your SMS & Email for verification
Please note that, the OTP will be sent on given Mobile Number and Email ID through the system for Authentication. Subsequently, the Username and Password will be sent on same email id

Mobile No *	9122322222	[Enter Your Mobile Number without 91 or +91 As: 999988888]
Email Address *	ABC@GMAIL.COM	[Enter Your E-mail Address which is current and active] [Please Note that All the communication from JuMC will be made on this e-mail address only.]
OTP	<input type="text" value="OTP ON MOBILE"/> <input type="text" value="OTP ON EMAIL"/>	OTP has been sent to your E-mail (abc@gmail.com) and to your Mobile (9122322222) valid for 10 minutes
<input type="button" value="Continue"/>		

- After click **Continue** button
- Review the submitted details and click on **Save and Continue**

Age as on 01/08/2023 *	18 YEAR(S) 0 MONTH(S) 13 DAY(S)	
Email Address *		[Enter Your E-mail Address which is current and active] [Please Note that All the communication from IMU will be made on this e-mail address only.]
Mobile No. *		[Enter Your Mobile Number without 91 or +91 As: 999988888]
<input type="button" value="Save and Continue"/>		

2. Basic Details :

- Enter basic details such as **Father and Mother Name** detail



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Form saved successfully!!

Father's Name *

FATHER'S NAME

Mother's Name *

MOTHER'S NAME

➤ Enter **Present & Permanent Address** detail

Address 1 *

ADDRESS 1

Address 2

ADDRESS 2

City / village *

CITY / VILLAGE

State *

GUJARAT

District *

AHMADABAD

Taluka *

TALUKA

Pin Code *

PIN CODE

➤ Click on **Save and Continue**

← Back

✓ Save and Continue

3. Education Details :

➤ Select and fill the education details and upload all marksheet of years.

Qualification	Board/University/Council	Stream	Year Of Passing	Division
12th	NAME OF THE BOARD	SUBJECT	SELECT 12TH YEAR OF PAS: ▾	SELECT DIVISION
GENERAL NURSING AND MI ▾	NAME OF THE BOARD	NOT APPLICABLE	SELECT YEAR OF PASSING ▾ FIRST YEAR OF PASSING ▾ SECOND YEAR OF PASSING ▾ THIRD YEAR OF PASSING ▾	SELECT DIVISION

Note: Education Qualification details are mandatory based on the minimum requirement of application



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- Select the year of passing and also mandatory to select all passing year i.e. 1st, 2nd, 3rd and 4th year and obtained marks in each year under diploma and degree qualification

Qualification	Board/University/Council	Stream	Year Of Passing	Division
12th	NAME OF THE BOARD	SUBJECT	SELECT 12TH YEAR OF PAS:	SELECT DIVISION
GENERAL NURSING AND MI	NAME OF THE BOARD	NOT APPLICABLE	SELECT YEAR OF PASSING FIRST YEAR OF PASSING SECOND YEAR OF PASSING THIRD YEAR OF PASSING	SELECT DIVISION

- Upload proof of document only in PDF format for each educational details, Merge and upload all marksheets for each relevant education qualification

Division	Maximum Marks	Obtained Marks	Percentage	Attempts	Marksheet
ST	1100	200	18.18	1	<div>Choose File No file chosen</div> <div>UPLOAD (ONLY PDF, MAXIMUM 1 MB)</div> <div>12thUpload Marksheet16814553614427070973.pdf</div>
ST	2000	200	10.00	1	<div>Choose File No file chosen</div> <div>UPLOAD (ONLY PDF, MAXIMUM 1 MB)</div> <div>GraduationUpload Marksheet16814554110737070973.pdf</div>

- Select the **Language Proficiency** of Read, Write & Speak

Language Proficiency				
Language	English	Hindi	Gujarati	
Read	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Write	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Speak	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- Enter the **Gujarat Nursing Council Registration** details

Details of Gujarat Nursing Council Registration			
Degree	Registration No	Date	Name of Council
UG/Diploma	REGISTRATION NO	01/09/2024	NAME OF COUNCIL
PG	REGISTRATION NO	DATE	NAME OF COUNCIL

- Click on **Save and Continue**

<div>← Back</div> <div>✓ Save and Continue</div>
--



Online Application - User Manual

4. Experience Details :

- Enter the Experience details based on the minimum eligibility criteria
- Fill details of holding the experience past posting with duration, if more than one please click "add more" button
- Kindly upload Experience Certificate in PDF format as a proof of document

Post Held	Institution/ Organisation Body	Name of Institution /Organisation	From	To	Experience Certificate
POST HELD	SELECT INSTITUTION/ ORC	NAME OF INSTITUTION /ORGANIS			<input type="button" value="Choose file"/> No file chosen <input type="button" value="UPLOAD"/> <input type="button" value="Add More"/>
Total Experience * TOTAL EXPERIENCE					

- Click on **Save and Continue**

<input type="button" value="Back"/> <input type="button" value="Save and Continue"/>
--

5. Documents Upload :

- Upload all the relevant documents as per the given file size limitation

Photo *	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (Only jpg/jpeg Max 1 MB, Dimension: Min 100px; Max: 150px)
Signature *	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (Only jpg/jpeg Max 1 MB, Dimension: Min 100px; Max: 150px)
Degree Certificate (if applicable)	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
10th Marksheet	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
N.O.C. for Govt. Employee (if applicable)	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
Physical Fitness Certificate *	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
CasteCertificate17267394614037355087.pdf		
Gujarat Nursing Council Registration Certificate *	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
GujaratNursing Registration Certificate17267394734117355087.pdf		
School Leaving Certificate/Transfer Certificate *	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
BirthDate Certificate17267394854597355087.pdf		
Gazette Certificate (in case name change)	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)
Disability Certificate	<input type="button" value="Choose file"/> No file chosen	<input type="button" value="UPLOAD"/> (ONLY PDF , MAXIMUM 1 MB)



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- Click on **Preview & Submit** button for Preview Application

	✔ Preview & Submit ← Back
--	---

- Click **Submit Form** button for final submission of application or click edit if required

Please ensure to check the details no request for edit will be allowed after the proceed button is clicked.	
✔ Submit Form	← Click here for editing the form

6. Payment Process :

- After Final Submission of application click **Make Payment** button for payment process

Home My Application Print Application Make Payment Change Password Log Out	<div>✔ Status : Submitted</div> <h3>Online Payment Request</h3> <div><div>CE: <input type="text"/></div><div><div>Payment Details</div><div>Application Form Number: Name: TST EmailId: Fee Amount: ₹ <input type="text"/></div></div><div>MAKE PAYMENT</div></div>
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- Select Payment option Credit Card/ Debit Card/ UPI/ Wallet/ Others
- Enter details and click **Pay Now** button for payment gateway

Razorpay Trusted Business

Preferred Payment Methods

- UPI - Bhim
- UPI - Google Pay

UPI, Cards & More

- UPI / QR
- Card
- Netbanking
- Wallet
- EMI

₹ 250 + Fee

Pay Now

- After completion of payment process please take printout of submitted Application and check payment status

Preview Registration Form

Status: Submitted

Print

Applicant ID :
Applicant Name : ASDA
Application Status : Paid (Your application form has been submitted.)
Application Name :

Personal Details

Print Applicant Form	Applying Subject
Mobile No	Email Address
Are you physically Handicapped Details?	To which category do you belong
Gender	
Date of Birth	
Correspondence Address	Permanent Address

Present Job Details

Present Job	Working Institute

Helpdesk for Technical Support Details:

- Email : support@registernow.in, aid.exams@gmail.com

End